

# BOARD OF SUPERVISORS

## Brown County

305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221



### PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair  
Andy Nicholson, Vice Chair  
Bill Clancy, Guy Zima, Patrick Evans

### SPECIAL PUBLIC SAFETY COMMITTEE

Tuesday, April 17, 2018

9:15 a.m.

Room 207, City Hall

100 N. Jefferson Street, Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE  
ACTION ON ANY ITEM LISTED ON THE AGENDA

- I. Call meeting to order.
- II. Approve/Modify Agenda.

### Comments from the Public

### Sheriff's Department

1. Budget Adjustment Request (17-109) – Any allocation from a departments' fund balance.
2. Budget Adjustment Request (18-47) – Any increase in expenses with an offsetting increase in revenue.
3. Budget Adjustment Request (18-52) – Any increase in expenses with an offsetting increase in revenue.
4. Budget Adjustment Request (18-53) – Any increase in expenses with an offsetting increase in revenue.
5. Budget Adjustment Request (18-54) – Any increase in expenses with an offsetting increase in revenue.
6. Budget Adjustment Request (18-55) – Any increase in expenses with an offsetting increase in revenue.

### Other

7. Such other matters as authorized by law.
8. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

## BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- ☐ 1 Reallocation from one account to another in the same level of appropriation  
Dept Head
- ☐ 2 Reallocation due to a technical correction that could include:  
• Reallocation to another account strictly for tracking or accounting purposes  
• Allocation of budgeted prior year grant not completed in the prior year  
Director of Admin *W*
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation  
County Exec
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)  
County Exec
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)  
Admin Committee
- ☐ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.  
Oversight Comm  
2/3 County Board
- ☐ 6 Reallocation between two or more departments, regardless of amount  
Oversight Comm  
2/3 County Board
- ☐ 7 Any increase in expenses with an offsetting increase in revenue  
Oversight Comm  
2/3 County Board
- ☒ 8 Any allocation from a department's fund balance  
Oversight Comm  
2/3 County Board
- ☐ 9 Any allocation from the County's General Fund  
Oversight Comm  
Admin Committee  
2/3 County Board

Justification for Budget Change:

2017 – As per Internal Revenue Service (IRS) requirements, the following unspent debt proceeds are being transferred from the various Capital Projects Funds to the Debt Service Fund:

2006 series debt issuance for Sheriff Department Projects - \$1,793

2012 series debt issuance for Library Improvements \$4,306

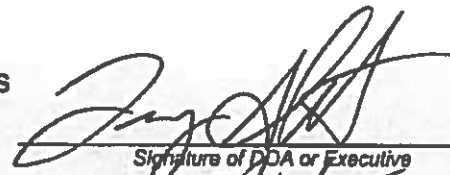
Fiscal effect \$ Zero

<u>Increase</u>	<u>Decrease</u>	<u>Account #</u>	<u>Account Title</u>	<u>Amount</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	434.074.001.9003	Capital Project - Transfer Out	1,793
<input checked="" type="checkbox"/>	<input type="checkbox"/>	300.098.906.900.9002	Debt Service - Transfer In	1,793
<input checked="" type="checkbox"/>	<input type="checkbox"/>	425.050.9003	Capital Project - Transfer Out	4,306
<input checked="" type="checkbox"/>	<input type="checkbox"/>	300.098.912.900.9002	Debt Service - Transfer In	4,306
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

## AUTHORIZATIONS

  
Signature of Department Head

Department: DOA  
Date: 3-5-2016

  
Signature of DOA or Executive  
Date: 3/6/16

18-47

## BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- |                                       |  |   |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1            | Reallocation from one account to another in the same level of appropriation  | Dept Head   |
| <input type="checkbox"/> 2            | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> <li>• Reallocation to another account strictly for tracking or accounting purposes</li> <li>• Allocation of budgeted prior year grant not completed in the prior year</li> </ul> | Director of Admin                                     |
| <input type="checkbox"/> 3            | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation  | County Exec   |
| <input type="checkbox"/> 4            | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)  | County Exec   |
| <input type="checkbox"/> 5 a)         | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)   | Admin Committee                                       |
| <input type="checkbox"/> 5 b)         | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 6            | Reallocation between two or more departments, regardless of amount   | Oversight Comm<br>2/3 County Board                    |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 8            | Any allocation from a department's fund balance  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 9            | Any allocation from the County's General Fund  | Oversight Comm<br>Admin Committee<br>2/3 County Board |


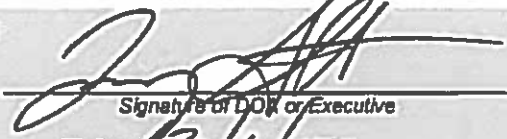
Justification for Budget Change:

This 2018 budget request is to increase grant revenue and related expenses to participate in a Homeland Security ALERT SWAT Scouting training grant. The grant provides funds for the National Tactical Officer's Association to send instructors to Brown County to instruct the course. There is no match required for this grant. Grant period is 3/26-11/30/18 with training scheduled for July 2018

Budget Impact: \$5,700

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.074.4301	Federal Grants	5,700
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.074.5340	Training	5,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.074.5300	Supplies	200
<input type="checkbox"/>	<input type="checkbox"/>			

## AUTHORIZATIONS

 Signature of Department Head Department: <u>SWAT</u> Date: <u>03/02/18</u>	 Signature of DOR or Executive Date: <u>3/6/18</u>
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## BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- |                                       |  |   |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1            | Reallocation from one account to another in the same level of appropriation  | Dept Head   |
| <input type="checkbox"/> 2            | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> <li>• Reallocation to another account strictly for tracking or accounting purposes</li> <li>• Allocation of budgeted prior year grant not completed in the prior year</li> </ul> | Director of Admin                                     |
| <input type="checkbox"/> 3            | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation  | County Exec   |
| <input type="checkbox"/> 4            | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)  | County Exec   |
| <input type="checkbox"/> 5 a)         | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)   | Admin Committee                                       |
| <input type="checkbox"/> 5 b)         | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 6            | Reallocation between two or more departments, regardless of amount   | Oversight Comm<br>2/3 County Board                    |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 8            | Any allocation from a department's fund balance  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 9            | Any allocation from the County's General Fund  | Oversight Comm<br>Admin Committee<br>2/3 County Board |

Justification for Budget Change:

This 2018 budget request is to increase grant revenue and related expenses to participate in a Homeland Security WEM/EOD/SWAT Advanced Explosive Breaching training grant. The grant provides funds for the National Tactical Officer's Association to send instructors to Brown County to instruct the course. There is no match required for this grant.

Grant period is 3/26-11/30/18.

Budget Impact \$47,000

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.074.4301	Federal Grants	47,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.074.5340	Training	47,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

## AUTHORIZATIONS

  
Signature of Department Head

Department: Sheriff

Date: 03/21/18

  
Signature of DOA or Executive

Date: 3/27/18

# BUDGET ADJUSTMENT REQUEST

18-53

## Category

## Approval Level

- |                                       |  |   |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1            | Reallocation from one account to another in the same level of appropriation  | Dept Head   |
| <input type="checkbox"/> 2            | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> <li>• Reallocation to another account strictly for tracking or accounting purposes</li> <li>• Allocation of budgeted prior year grant not completed in the prior year</li> </ul> | Director of Admin                                     |
| <input type="checkbox"/> 3            | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation  | County Exec   |
| <input type="checkbox"/> 4            | Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)   | County Exec   |
| <input type="checkbox"/> 5 a)         | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)   | Admin Committee                                       |
| <input type="checkbox"/> 5 b)         | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 6            | Reallocation between two or more departments, regardless of amount   | Oversight Comm<br>2/3 County Board                    |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 8            | Any allocation from a department's fund balance  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 9            | Any allocation from the County's General Fund  | Oversight Comm<br>Admin Committee<br>2/3 County Board |

## Justification for Budget Change:

This request is to increase overtime and fringe benefits to reflect participation in an OWI Task Force grant from the Wis. DOT BOTS Office. This grant passes through the Green Bay Police Dept. and is shared by other county agencies. Increased expenses for overtime patrols are offset by grant revenue.

This is an annual grant program that has been provided to the County in prior years. However, it was not included in the 2018 budget because the amount had not been determined when the budget was created. This adjustment is for only the calendar year 2018 portion - \$23,000 estimated Brown County share.

Fiscal impact: Increase revenues \$23,000 offset by increase in expenses of \$23,000.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.4301	Federal grants	\$23,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.5103.000	Premium Overtime	19,550
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.5110.100	Fringe Benefits - FICA	3,450
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

## AUTHORIZATIONS

Signature of Department Head

Department: SHERRA

Date: 03/21/18

Signature of DOA or Executive

Date: 3/27/18

18-54

# BUDGET ADJUSTMENT REQUEST

## Category

## Approval Level

- |                                       |   |   |
|---------------------------------------|---|---|
| <input type="checkbox"/> 1            | Reallocation from one account to another in the same level of appropriation   | Dept Head   |
| <input type="checkbox"/> 2            | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"><li>• Reallocation to another account strictly for tracking or accounting purposes</li><li>• Allocation of budgeted prior year grant not completed in the prior year</li></ul> | Director of Admin                                     |
| <input type="checkbox"/> 3            | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation   | County Exec   |
| <input type="checkbox"/> 4            | Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)  | County Exec   |
| <input type="checkbox"/> 5 a)         | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)  | Admin Committee                                       |
| <input type="checkbox"/> 5 b)         | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.   | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 6            | Reallocation between two or more departments, regardless of amount  | Oversight Comm<br>2/3 County Board                    |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue   | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 8            | Any allocation from a department's fund balance   | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 9            | Any allocation from the County's General Fund   | Oversight Comm<br>Admin Committee<br>2/3 County Board |

## Justification for Budget Change:

This request is to increase overtime and fringe benefits to reflect participation in an Alcohol Enforcement grant from the Wis. DOT BOTS Office. This grant passes through the Green Bay Police Dept. Increased expenses for overtime patrols are offset by grant revenue.


This is an annual grant program that has been provided to the County in prior years. However, it was not included in the 2018 budget because the amount had not been determined when the budget was created. This adjustment is for only the calendar year 2018 portion - \$34,350 allocation estimate.


Fiscal impact: Increase revenues \$34,500 offset by increase in expenses of \$34,500.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.4301	Federal grants	\$34,350
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.5103.000	Premium Overtime	29,198
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.5110.100	Fringe Benefits - FICA	5,152
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

34k

## AUTHORIZATIONS

  
Signature of Department Head  
Department: Street  
Date: 03/21/18

  
Signature of BOA or Executive  
Date: 3/27/18

# BUDGET ADJUSTMENT REQUEST

18-55

## Category

## Approval Level

- |                                       |  |   |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1            | Reallocation from one account to another in the same level of appropriation  | Dept Head   |
| <input type="checkbox"/> 2            | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> <li>• Reallocation to another account strictly for tracking or accounting purposes</li> <li>• Allocation of budgeted prior year grant not completed in the prior year</li> </ul> | Director of Admin                                     |
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| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 8            | Any allocation from a department's fund balance  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 9            | Any allocation from the County's General Fund  | Oversight Comm<br>Admin Committee<br>2/3 County Board |

## Justification for Budget Change:

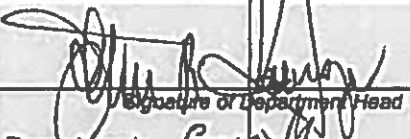
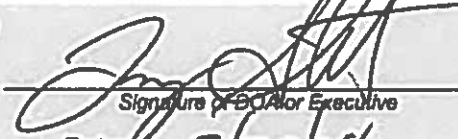
This request is to increase overtime and fringe benefits to reflect participation in a CIOT/Speed Enforcement Task Force grant from the Wis. DOT BOTS Office. This grant passes through the Green Bay Police Dept. and is shared by other county agencies. Increased expenses for overtime patrols are offset by grant revenue.

This is an annual grant program that has been provided to the County in prior years. However, it was not included in the 2018 budget because the amount had not been determined when the budget was created. This adjustment is for only the calendar year 2018 portion - \$22,850 estimated Brown County share.

Fiscal impact: Increase revenues \$22,850 offset by increase in expenses of \$22,850.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.4301	Federal grants	\$22,850
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.5103.000	Premium Overtime	19,423
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.5110.100	Fringe Benefits - FICA	3,427
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

## AUTHORIZATIONS

 Signature of Department Head Department: <u>Supervisors</u> Date: <u>03/27/18</u>	 Signature of BOA or Executive Date: <u>3/27/18</u>
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